

CRESCENT CITY JR/SR HIGH SCHOOL



CAREER ACADEMY APPLICATION PACKET

Dear Applicant,

Thank you for considering one of the Career Academies at Crescent City Jr/ Sr High School. The goal of these academies is to encourage continuous improvement through teamwork and individual dedication. Career academies at Crescent City Jr/ Sr High School:

- are small learning communities, comprised of groups of students within the larger high school, who take classes together for at least two years, and are taught by a team of teachers from different disciplines;
- have college preparatory curriculums with career themes, enabling students to see relationships among academic subjects, and their application to a broad field of work; and
- provide unique learning opportunities through extensive business partnerships, integrated instruction, hands-on learning, field studies, service learning, career shadowing, co-ops, and internships.

Successful completion of a program of study within a career academy will prepare you for further education in academic and career areas which require post-secondary education at a college, university, community college or technical institute, and in career areas which can provide immediate employment upon graduation.

We welcome your application to one of the programs described on page 3. Enclosed in this packet are the forms necessary to apply. Please complete all forms listed below and return **to Mrs. Jones in the Guidance Office**. You will be notified of your acceptance in the program when you register for your classes with your guidance counselor.

Minimum Academy Requirements:

- ❖ Minimum academy admission cumulative GPA of 2.0 or higher
- ❖ Must maintain a cumulative GPA of 2.5
- ❖ Maximum of 2 discipline referrals from previous school year
- ❖ Maximum 20 days absent from previous school year

Note: If any of the requirements above are not met, the student may still have the option of being accepted into the academy on a probationary period.

The items listed below must be submitted as a complete packet to **Mrs. Jones in the Guidance Office by March 27, 2007**. Packets that do not contain one or more of the required items will be marked as incomplete and cause your application to be denied. It is the applicant's responsibility to submit items 1- 3 as a complete packet.

- _____ 1. Application Form (required for all students)
- _____ 2. Copy of most recent report card or a printout of grades from guidance (required for all students)
- _____ 3. Writing Sample (required for all students, located in this packet – page 5)

Please select any two faculty members of your choice and ask them to complete the Teacher Review Form and have them return the form to **Mrs. Jones in the Guidance Office**.

- _____ Two Teacher Review Forms (two forms located in this packet – page 6 & 7)

General Demographic Information

Student Information

Legal Name (First & Last): _____

Age: _____ M or F _____ Student ID# _____

Street Address: _____ City: _____ Zip Code: _____

Mailing Address: _____ City: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Student Email Address: _____

Parent or Guardian Information

Parent / Guardian #1 Name (First & Last) _____

Parent / Guardian #1 Home / Cell Phone _____ / Work Phone _____

Parent / Guardian #2 Name (First & Last) _____

Parent / Guardian #2 Home / Cell Phone _____ / Work Phone _____

I have discussed this application with my parents, and we are requesting my enrollment in the selected academy. We realize I must meet all requirements to remain in the program; failure to follow rules and meet minimum requirements will result in my dismissal from the program. We understand that these programs may call for additional requirements and commitments. By submitting this application, I am making a commitment to attend the academy I selected if accepted. We have also read the Career Academy Procedures located in this packet and understand these guidelines.

Signature of Applicant _____ Date: _____

Signature of Parent / Guardian _____ Date: _____

Signature of Parent / Guardian _____ Date: _____

Descriptions of the Academies

Academy of Health and Human Services

The defining purpose of the Health Science Career Academy is to prepare students for possible career opportunities and continuing education related to Health Care. Subjects emphasized in the 1st year of the academy are: human anatomy, physiology, body processes, and system development. In addition, students achieve understanding of disease developments and transmission modalities, medical terminology language, and blood borne pathogens. *If students choose to continue within the Health Career Academy they will later experience* a variety of clinical rotations with our health business partners and have the opportunity to observe, practice hands-on skills, and learn techniques such as CPR, HIPPA, and HIV education.

Criminal Justice Academy

Students will participate in an academy that focuses on various aspects within the Criminal Justice field. Students will have an opportunity to participate in real world hands-on curriculum designed in partnership with the Putnam County Sheriff's Office and the Seventh Judicial Circuit Court. Students will participate in projects that allow them to understand just what a police officer can encounter while on duty. Students will also study crime scene investigation through mock crime scenes and mock trials.

Teacher Assisting Academy

The Teacher Assisting Academy is for students who possess exemplary interpersonal and leadership skills and who are considering teaching as a career. The academy provides insights about teaching in a wide range of subject areas and upon completion the student will be prepared for employment as a substitute teacher or teacher's aide and for further advancement in the educational field. Programs that have a critical shortage of teachers will be emphasized—(Foreign Language, Special Education, Science, Library Science, Industrial Technology, Family and Consumer Science, Choral Music, Business, and Mathematics). Students will study the nature of teaching, the problems of schooling, and the critical issues affecting the quality of education in America's schools.

Please check the academy below for which you are applying:

Academy of Health and Human Services _____

Criminal Justice Academy _____

Teacher Assisting Academy _____

Writing Sample

On your own paper, write or type an essay that addresses the following:

Think about the academy that you have chosen. Why do you want to be admitted into this academy and what are your goals?

Teacher Review Form #1

Students are to fill in the top section and then give to a teacher of their choice. The teacher will submit this form to Mrs. Jones

Student Name: *(Please Print)*: _____

Teacher Name: *(Please Print)*: _____ **Subject:** _____

Please check one of the following academies:

Academy of Health and Human Services _____

Criminal Justice Academy _____

Teacher Assisting Academy _____

The student listed above is applying for admission into a Career Academy. He/She is required to obtain two reviews from current teachers. These reviews will remain confidential and will not be shared with the student. All reviews will be shared only with the individual or team members who will select students for admission. Please send your completed review form in a sealed envelope to the guidance office with *Career Academy Review* written on the envelope.

Using the following scale, please indicate the frequency with which the student demonstrates the characteristics below in your classroom.

1- Exemplary

2- Satisfactory

3- Unsatisfactory

- ___ A) The student shows maturity.
- ___ B) The student maintains positive relationships.
- ___ C) The student shows task commitment and perseverance.
- ___ D) The student demonstrates a dedication to learning.
- ___ E) The student shows creative and divergent thinking.
- ___ F) The student attends school on a regular basis.
- ___ G) The student’s written and oral work reflects a strong command of the English language.
- ___ H) The student demonstrates a strong positive work ethic.
- ___ I) The student maintains personal grooming.
- ___ J) The student follows school rules.

Please list other comments relevant to the student’s potential success or failure in the chosen Career Academy. These comments are held in strict confidence and will assist in the decision making process in assessing the applicant correctly.

DO NOT RETURN THIS FORM TO THE STUDENT --- IT IS TO BE PLACED IN A SEALED ENVELOPE AND RETURNED TO MRS. JONES IN GUIDANCE.

Teacher Review Form #2

Students are to fill in the top section and then give to a teacher of their choice. The teacher will submit this form to Mrs. Jones

Student Name: *(Please Print)*: _____

Teacher Name: *(Please Print)*: _____ **Subject** _____

Please check one of the following academies:

Academy of Health and Human Services _____

Criminal Justice Academy _____

Teacher Assisting Academy _____

The student listed above is applying for admission into a Career Academy. He/she is required to obtain two reviews from current teachers. These reviews will remain confidential and will not be shared with the student. All reviews will be shared only with the individual or team members who will select students for admission. Please send your completed review form in a sealed envelope to the guidance office with *Career Academy Review* written on the envelope.

Using the following scale, please indicate the frequency with which the student demonstrates the characteristics below in your classroom.

1- Exemplary

2- Satisfactory

3- Unsatisfactory

- ___ A) The student shows maturity.
- ___ B) The student maintains positive relationships with peers and adults.
- ___ C) The student shows task commitment and perseverance.
- ___ D) The student demonstrates a dedication to learning.
- ___ E) The student shows creative and divergent thinking.
- ___ F) The student attends school on a regular basis.
- ___ G) The student’s written and oral work reflects a strong command of the English language.
- ___ H) The student demonstrates a strong positive work ethic.
- ___ I) The student maintains personal grooming.
- ___ J) The student follows school rules.

Please list other comments relevant to the student’s potential success or failure in the chosen Career Academy. These comments are held in strict confidence and will assist in the decision making process in assessing the applicant correctly.

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