

## CHAPTER 3.00 - SCHOOL ADMINISTRATION

### BACKGROUND SCREENING FOR CONTRACTORS

3.25

- I. Contractual personnel who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds must meet level two (2) screening requirements as described in Florida Statutes. Contractual personnel shall include any vendor, individual or entity under contract with the School Board. Each vendor, individual contractor or employee of a contractor as described in this section must provide verification that he/she has met the level two (2) screening requirements prior to accessing a school campus.
- II. Contractual personnel must also meet the level two (2) screening requirements every five (5) years following entry into a contract. If the fingerprints of an individual under contract with the School Board have not been retained by the Florida Department of Law Enforcement, the individual must submit a complete set of fingerprints to the District.
- III. Each person under contract as described in section I. must agree to inform the party with whom he/she is under contract within forty-eight (48) hours if convicted of any disqualifying offense while under contract. If it is found that a person under contract does not meet the level two (2) requirements, the individual shall be immediately suspended from working in a contractual position and shall remain suspended until final resolution of any appeals.
- IV. The Superintendent shall develop procedures to implement this policy.

**STATUTORY AUTHORITY:**

**LAW(S) IMPLEMENTED:**

**HISTORY:**

**1001.41, 1001.42, F.S.**

**1001.43, 1012.32, 1012.465, F.S.**

**ADOPTED: 01-16-07**

**REVISION DATE(S): \_\_\_\_\_**

**FORMERLY: NEW**