

CHAPER 3.00 - SCHOOL ADMINISTRATION

COPYING OF PUBLIC RECORDS

3.07

- I. Copies of public records may be obtained by making a request to the lawful custodian of the records. Charges for copies of public records not exceeding 8 ½" x 14" in size shall be fifteen (15) cents for each one-sided copy or twenty (20) cents for each two-sided copy, unless a different fee is otherwise prescribed by Florida Statutes. A one dollar (\$1.00) fee shall be assessed for a certified copy of a public record. Copies shall be made by the appropriate staff members at a time which does not interfere with their normal work duty.
- II. Charges for copies of audio, video and other materials shall be at rates established by the Superintendent/designee.
- III. The Board authorizes the Superintendent to establish uniform charges for documents not covered in I. above.

STATUTORY AUTHORITY:

LAW(S) IMPLEMENTED:

HISTORY:

1001.41, 1001.42, F.S.

119.07, 1001.43, 1001.52, F.S.

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