

DISTRICT SCHOOL BOARD OF PUTNAM COUNTY, FLORIDA

TUESDAY, AUGUST 18, 2009

LOCATION OF MEETING: *SCHOOL BOARD MEETING ROOM, CAMPBELL ADMINISTRATION BUILDING*
ADDRESS: *200 SOUTH SEVENTH STREET, PALATKA, FLORIDA 32177*

REGULAR MEETING AGENDA 3:30 P.M.

- A. OPENING
 - 1. Pledge of Allegiance to the Flag
- B. PRESENTATIONS/DELEGATIONS
 - 1. Presentation by Ms. Leila Mousa, Regional Executive Director, Region 2, Florida Department of Education.
- C. PUBLIC COMMENTS
- D. CONSENT AGENDA
 - 1. School Board - Superintendent Thomas D. Townsend
 - a. Approval of Listing of School Volunteers (as submitted by Communities in Schools).
 - b. Approval to pay Northeast Florida School Boards Coalition Invoice.
 - c. Approval of School Board Minutes.
 - 2. Support Services - Mr. Samuel Foerster
 - a. Approval of the following for the Purchasing Department - (Mrs. Sandy Scranton)
 - (1) Removal of Surplus Items from the Fixed Asset Database.
 - (2) "Piggyback" on The School Board of Volusia County Fresh Produce Bid with Watson's Produce of Daytona Beach, FL. SWC-945GH
 - (3) "Piggyback" on The School Board of Marion County Bread and Bread Products bid with Flowers Baking Company. Bid Number 3172JD
 - (4) "Piggyback" on The School Board of Brevard County Ice Cream Bid with Blue Bell Creameries. Bid Number 09-001/BP
 - 3. Human Resources - Mr. Werner Holloway
 - a. Approval of Personnel Matters.
 - 4. Finance - Mrs. Rhonda Odom
 - a. Approval of 2009 - 2010 Personnel Allocations, Change Number 10.
 - b. Approval of Financial Reports through July 1, 2009 (available prior to board meeting).
 - c. Approval of Authorization to Pay Vouchers for September, 2009.
 - 5. Instructional/Curriculum Services - Dr. Grace Thomas
 - a. Approval for the Success For All Foundation to provide instructional materials, supplies and professional development to Crescent City Jr. Sr. High School for the 2009-2010 school year {Dr. Grace Thomas}.
 - b. After-the-fact- approval of stipends for teachers who attended the Overview of Success For All and Getting Along Together Training held on August 14, 2009 at E.H. Miller School {Dr. Grace Thomas}.
 - c. Approval of submission of Title II, Part A, Teacher and Principal Training and Recruiting Fund 2009-2010 project application {Dr. Grace Thomas}.

- d. Approval of submission of Title VI, Part B, Subpart 2: Rural & Low Income School Program 2009-2010 project application [Dr. Grace Thomas].
 - e. Approval of K-12 Reading Plan Narrative for Putnam County School District for the 2009-2010 school year {Dr. Grace Thomas}.
 - f. Approval to employ consultant, as listed, to provide Leadership Academy Trainings and Site Visits for the 2009-2010 school year {Dr. Grace Thomas}.
 - g. Approval of stipends to teachers who attend Project PRAISE tutor training workshop and for tutoring services on an as-needed basis from September 16, 2009 through June 30, 2010 {Ms. Mary Beth Hedstrom}.
 - h. Approval to pay teachers for instructional services delivered to eligible Project PRAISE students for a remedial and grade recovery program beginning September 21, 2009 through July 31, 2010 as well as payment for bus drivers and mileage {Ms. Mary Beth Hedstrom}.
 - i. Approval for the Success For All Foundation to provide instructional materials, supplies and professional development to Interlachen High School and Palatka High School for the 2009-2010 school year {Ms. Mary Beth Hedstrom}.
 - j. Approval to pay employees to provide after-school tutorial services for eligible Title I and Title III students on an as-needed basis from August 26, 2009 through June 30, 2010 {Ms. Mary Beth Hedstrom}.
 - k. Approval of Supplemental Educational Services contracts with providers, as listed, for the 2009-2010 school year {Mr. Bob Kuhn}.
 - l. Approval of Contract with Cobb Pediatric Speech Services, Inc. d/b/a Cobb Pediatric Therapy Services to provide speech/language therapy services to students in the Exceptional Student Education program for the 2009-2010 school year {Ms. Evelyn Langston}.
 - m. Approval of Client Services Agreement with Sunbelt Staffing to provide Speech Therapy Services to students in the Exceptional Student Education program for the 2009-2010 school year {Ms. Evelyn Langston}.
 - n. Approval of the 2009-2010 Code of Conduct {Ms. Connie Schneider}.
 - o. Approval of Clinical Training Agreement with the Putnam Community Medical Center, LLC. {Ms. Helen Muir}
6. Student Services - Ms. Constance Schneider
- a. Approval of transfer requests.
 - b. Approval of request for students to attend school in another county for the 2009-2010 school year.
7. Media Services/MIS - Mr. George Williams
- a. Approval of request to contract for videotaping local school events.
8. North East Florida Educational Consortium - Dr. Jim Surrency
[Items Affecting Putnam County are identified with (P)]
- a. Approval of consultants as listed.
 - b. Approval of Letter of Agreement with Richard Westbury who will provide coordination of services of various NEFEC project activities.
 - c. Approval of Letter of Agreement with Daniel McCoy, an independent contractor who will maintain the NEFEC FCAT Navigator online tool.
 - d. Approval of Letter of Agreement with Judith K. Cooksey, an independent contractor who will assist in the implementation of the Alcohol Reduction Grant Project.
 - e. Approval of Letters of Agreement with the following independent contractors, Katrina Moore #757-10-440, Erica Jacobs #757-10-441, and Dawn Valentine #757-10-442 to complete expected requirements on the Early Ready First REACH II project.
 - f. Approval of Letters of Agreement with the following independent contractors who will provide timely professional development facilitation services as outlined in Section I of each Letter of Agreement attached. Carol Agnes #739-

10-001, Theresa Andrews #739-10-002, Kristi Booth #739-10-103, Christina Buck #739-10-004, Rhonda Clyatt #739-10-005, Karen Conlon #739-10-006, Deborah Decubellis #739-10-007, Jayne Earle #739-10-008, Linda Freeman #739-10-009, Melody Frey #739-10-010, Carolyn Hancock #739-10-011, Michele Hill #739-10-012, Michael Homan #739-10-013, Crystal Johnson #739-10-014, Heather Jones #739-10-015, Elizabeth Lee #739-10-016, Karen Mallory #739-10-017, Marion McCray #739-10-018, Lynda McInnis #739-10-019, Mary McNeely #739-10-020, Mary Jane Menke #739-10-021, Anita Moss #739-10-022, Kyra Purvis #739-10-023, Jennifer Rivera #739-10-024, Sharon Robbins #739-10-025, Marilyn Santizo-Perez #739-10-026, Victoria Sharkey #739-10-027, Amber Stevers #739-10-028, Tracy Taylor #739-10-029, Cara Terry #739-10-030, Nellie Vallecillos #739-10-031, Melissa Ware #739-10-032, Chana Williams #739-10-033.

- g. Approval of Contractual Agreement #733-10-200 with the District School Board of Hamilton County to provide school based support and professional development for schools in differentiated accountability and restructuring.
- h. Approval of the attached project application regarding the Literacy Essentials and Reading Network Performance Support System (LEARN) Project.
- i. Approval of Contract Agreement with IBM to provide zVSE System Programming Support Services for fiscal year 2009-2010.
- j. Approval of a Lease Agreement with Gore Properties, Inc. for September 1, 2009 through June 30, 2010.
- k. Approval of attachments to the main District Contract Agreements with the following Districts for Virtual Instruction programs for the period of August 19, 2009 to June 30, 2010.

<u>District</u>	<u>Attachment</u>	<u>Main Contract</u>
Baker	#10-020-A47	#731-10-020
Bradford	#10-021-A47	#731-10-021
Columbia	#10-033-A47	#731-10-033
Dixie	#10-021-A47	#731-10-022
Flagler	#10-023-A47	#731-10-023
Gilchrist	#10-024-A47	#731-10-024
Hamilton	#10-035-A47	#731-10-035
Lafayette	#10-032-A47	#731-10-032
Levy	#10-025-A47	#731-10-025
Putnam	#10-027-A47	#731-10-027
Union	#10-028-A47	#731-10-028
Monroe	#10-044-A47	#731-10-044

E. WHEN NECESSARY, THE BOARD WILL GO INTO EMERGENCY SESSION TO TAKE ACTION ON ANY ITEMS WHICH REQUIRE IMMEDIATE ATTENTION AND HAVE NOT BEEN LISTED ON THE AGENDA.

F. DISCUSSION AGENDA

1. Old Business

2. New Business

- a. Discussion, Input and Approval of a Common Alternative Classroom Concept.
- b. Discussion, Input and Approval to Advertise the following DSBPC Policy Change:
 - (1) Amendment of PCDSB Policy, Designation Number 6Gx54, 4.031, **SPECIAL PROGRAMS AND PROCEDURES FOR EXCEPTIONAL STUDENTS.**
- c. Discussion, Input and Approval to Advertise the following DSBPC Forms Change:
 - (1) Adoption of PCDSB Forms, Designation Number 6Gx54:
 - (A) **E-50, STUDENT/TEACHER INTERVENTION;**
 - (B) **E-51, STUDENT DISCIPLINE REPORT;**
 - (C) **E-52, BULLYING OR HARASSMENT REPORTING FORM(ELEMENTARY);**
 - (D) **E-53, BULLYING OR HARASSMENT REPORTING FORM(MIDDLE & HIGH SCHOOL AND EMPLOYEE);**
 - (E) **E-54, BULLYING WITNESS STATEMENT FORM;**
 - (F) **E-55, BULLYING OR HARASSMENT INESTIGATION PROCESS FLOW CHART;**
 - (G) **E-56, INVESTIGATION STEPS FOR REPORTED INCIDENTS OF BULLYING AND/OR HARASSMENT;**

(H) E-57, BULLYING AND HARASSMENT FINAL REPORT (FROM INCIEN
INVESTIGATION)

G. REPORTS

1. School Board Members
2. Board Attorney
3. Superintendent

H. ADJOURNMENT

(NOTICE: BOARD PACKET DOCUMENTS MAY BE REVIEWED IN THE SUPERINTENDENT'S OFFICE AT THE DISTRICT SCHOOL BOARD AT 200 SOUTH SEVENTH STREET, PALATKA, FLORIDA, MONDAY THROUGH THURSDAY, BETWEEN THE HOURS OF 7:00 A.M. AND 5:00 P.M., AND/OR COPIES OF ANY DOCUMENTS CONTAINED IN THE PACKET CAN BE OBTAINED BY CALLING THE SUPERINTENDENT'S OFFICE AT [386]329-0602)

(NOTICE: THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY WILL PROVIDE, UPON REQUEST, AUXILIARY AIDS AND SERVICES TO THOSE DISABLED PERSONS DESIRING TO ATTEND ITS SCHEDULED MEETINGS. PERSONS NEEDING ASSISTANCE ARE REQUESTED TO NOTIFY THE SUPERINTENDENT'S OFFICE OF THEIR NEED AT LEAST TWO WORKING DAYS PRIOR TO THE DATE OF THE MEETING.)

(NOTICE: ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE SAID PERSON MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FLORIDA STATUTES 286.0105)

(NOTICE: PLEASE BE ADVISED THAT ALL REGULAR, SPECIAL AND WORKSHOP MEETINGS OF THE PUTNAM COUNTY SCHOOL BOARD ARE VIDEOTAPED AND TELEVISED BY THE PUTNAM COUNTY SCHOOL BOARD AND MAY BE VIDEOTAPED AND TELEVISED BY OTHERS. PRESENCE AND/OR PARTICIPATION AT ANY SCHOOL BOARD MEETING CONSTITUTES ACKNOWLEDGEMENT OF SAID VIDEOTAPING AND TELEVISING AND FURTHER CONSTITUTES CONSENT TO BEING VIDEOTAPED AND TELEVISED IN CONJUNCTION THEREWITH.)