

DISTRICT SCHOOL BOARD OF PUTNAM COUNTY, FLORIDA

TUESDAY, APRIL 21, 2009

LOCATION OF MEETING: SCHOOL BOARD MEETING ROOM, CAMPBELL ADMINISTRATION BUILDING  
ADDRESS: 200 SOUTH SEVENTH STREET, PALATKA, FLORIDA 32177

REGULAR MEETING

AGENDA

3:30 P.M.

A. OPENING

1. Pledge of Allegiance to the Flag

B. PRESENTATIONS

1. Representatives from Putnam County School's Department of Nontraditional Adult Services and Student Alternatives (NASSA).
2. Mr. John Nelson, Director of Palatka Housing Authority to make a presentation on the Historic Central Academy Building.

C. PUBLIC COMMENTS

D. CONSENT AGENDA

1. School Board - Superintendent Thomas D. Townsend
  - a. Approval of Listing of School Volunteers (as submitted by Communities in Schools).
  - b. Approval of Three School Trips (2-Interlachen High School; 1-Q.I. Roberts Middle).
  - c. Approval of Consultant for Palatka High School.
  - d. Approval of 21<sup>st</sup> Century Grant Application.
  - e. Approval of School Board Meeting Minutes.
2. Support Services - Mr. Samuel Foerster
  - a. Approval of the following for the Purchasing Department - (Mrs. Sandy Scranton)
    - (1) One Xerox Copier Lease for Kelley Smith Elementary School.
    - (2) Four Richo Copier Leases for Jenkins Middle School.
    - (3) Contract Bid Award to Motes Hay and Lawn Service for Landscaping and Sprinkler Repair Service. RFP 54031936
3. Human Resources - Mr. Werner Holloway
  - a. Approval of Personnel Matters.
4. Finance - Mrs. Rhonda Odom
  - a. Approval of Financial Reports through March 31, 2009 (available prior to the meeting).
  - b. Approval of Authorization to Pay Vouchers for May, 2009.
5. Instructional/Curriculum Services - Dr. Grace Thomas
  - a. Approval of Power Teaching Trainings & Materials and Cooperative Learning for Middle & High School Math Teachers and Coaches {Dr. Grace Thomas}.
  - b. Approval of Power Teaching Trainings & Materials and Cooperative Learning for 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Grade Teachers on June 15, 16, 17, 18, 2009 {Ms. Mary Beth Hedstrom}.
  - c. Approval for the Success For All Foundation, Inc to provide training and training materials for Kindergarten teachers and coaches on June 15, 16, 17, 18, 2009 in *Kinder Corner and Cooperative Learning* {Ms. Mary Beth Hedstrom}.

- d. Approval for the Success For All Foundation, Inc to provide trainings and training materials for First Grade teachers and coaches on June 15, 16, 17, 18, 2009 in *Reading Roots and Cooperative Learning* {Ms. Mary Beth Hedstrom}.
  - e. Approval for the Success For All Foundation, Inc to provide trainings and training materials for Second Grade teachers and coaches on June 15, 16, 17, 18, 2009 in *Reading Wings and Cooperative Learning* {Ms. Mary Beth Hedstrom}.
  - f. After-the-fact approval of Letter of Agreement with The Children's Academy from March 1 - June 30, 2009 for the Migrant Education Program to assist with childcare services for eligible participants {Ms. Mary Beth Hedstrom}.
  - g. Approval for payment of stipends to teachers, as listed, from Beasley Middle School for additional hours to be worked on three after-school sessions for training in using *Smart Board technology and SENTEO's* to enhance instruction {Ms. Mary Beth Hedstrom}.
  - h. Approval to pre-pay registration and travel costs for the Migrant Education Staff to attend the 2009 National Migrant Conference May 3-6, 2009 in San Antonio, Texas {Ms. Mary Beth Hedstrom}.
  - i. Approval to pay for the Migrant Education's summer school program and summer activities {Ms. Mary Beth Hedstrom}.
  - j. Approval to pay a consultant for the Migrant Education's analysis of data to comply with No Child Left Behind Monitoring System Improvement Plan for 2008-2009 {Ms. Mary Beth Hedstrom}.
  - k. Approval of request to employ the services of Cayce Balara for the District Leadership Activities Analysis through the Title I School Improvement Fund. {Ms. Mary Beth Hedstrom}.
  - l. Approval of Career Pathways Consortium Articulation Agreement between St. Johns River Community College, First Coast Technical College, Clay, Putnam and St. Johns County School Districts. {Ms. Helen Muir}.
  - m. Approval of District English Language Learner (ELL) Plan {Mr. Bob Kuhn}.
6. Student Services - Ms. Constance Schneider
- a. Approval of Recommendations concerning School Transfer Requests including transfers to or from the alternative classes housed at home schools.
  - b. Approval of request for students to attend school in another county for the 2009-2010 School Year.
  - c. Approval of Expulsion Committee recommendations.
7. North East Florida Educational Consortium - Mr. Robert Smith  
[Items Affecting Putnam County are identified with (P)]
- a. Approval of consultants as listed.
  - b. Approval of out-of-state travel for Marsha Hill to attend the 11th National Spring Forum on Federal Education Grants in Washington, D.C. May 5-9, 2009.
  - c. Approval of an abstract for the Early Reading First Pre-Application.
  - d. Approval of Addendum #1 to Attachment #09-039-A3 to Contract #731-09-039 with the P.K. Yonge Developmental Research School for Testing Program Services.
  - e. Approval of Letters of Agreement with the following independent contractors who will provide services for the Early Reading First project: #757-09-357-Erika Jones, #757-09-358-Meaghan Keenan, and #757-09-359-Maria Rodriguez.
  - f. Approval of Letters of Agreement with the following independent contractors who will provide services for online professional development: #739-09-028-Carol Agness, #739-09-029-Amie Bachle, #739-09-030-Pamela Bagley, #739-09-031-Lynne Boyd, #739-09-032-Beth Bullard, #739-09-033-Cindy Cranford, #739-09-034-Deborah Decubellis, #739-09-035-Linda Freeman, #739-09-036-Carolyn Hancock, #739-09-037-Angela Hester, #739-09-038-Michael Homan, #739-09-039-Elizabeth Lee, #739-09-040-Marion McCray, #739-09-041-Sarajeen McDaniel, #739-09-042-Lynda McInnis, #739-09-043-Mary McNeely, #739-09-044-Mary Jane Menke, #739-09-045-Violet Noyes, #739-09-046-Kyra Purvis, #739-09-047-Sharon Robbins, #739-09-048-Tracy Taylor, #739-09-049-Melissa Ware, #739-09-050-Judy West, and #739-09-051-Wanda Wilkinson.

- g. Retroactive Approval of Letters of Agreement with Christopher King, an independent contractor who will provide services for the online Reading Endorsement Courses: #768-09-001, #768-09-002, and #768-09-003.
- h. Retroactive Approval of Letters of Agreement with the following independent contractors who will develop and facilitate the Florida Students Using Mathematics Skillfully Training Institute: #741-09-201-Elizabeth Vandiver; #741-09-202-Sara Spears; #741-09-203-Debbie Marcus; #741-09-204-Joy Padgett; #741-09-205-Julie Thomas; #741-09-206 - Alison Waters; #741-09-207-Nancy Selph; #741-09-208-Robin Chapman; #741-09-209-Janet Waller; #741-09-210-Maureen Cravey; #741-09-211-Gail Hedrick; #741-09-212-Alissa Hingson; #741-09-213-Amalia Chessner; #741-09-214-Michelle Oxendine; #741-09-215-Patricia Adams; #741-09-216-Stephanie Hogle; #741-09-217-Angela Griffis; #741-09-218-Lisa VanBennekom; #741-09-219-Sharon Kindard; #741-09-220-Sandra Dean; #741-09-221-Julia Bradsher; and #741-09-222-Kim Warren.

E. WHEN NECESSARY, THE BOARD WILL GO INTO EMERGENCY SESSION TO TAKE ACTION ON ANY ITEMS WHICH REQUIRE IMMEDIATE ATTENTION AND HAVE NOT BEEN LISTED ON THE AGENDA.

F. DISCUSSION AGENDA

1. New Business

- a. Discussion, Input and Approval of Budget Amendments through March 31, 2009 (available prior to the meeting).
- b. Discussion, Input and Approval to Declare the District School Board of Putnam County in a Budgetary Crisis.
- c. Discussion, Input and Approval of an Interagency Agreement with Putnam County Anti-Drug Coalition.
- d. Discussion, Input and Approval of Early Retirement Incentive II.
- e. Discussion, Input and Approval of Staffing/Allocation Plan.
- f. Discussion, Input and Approval to Advertise the following School Board Policy:
  - (1) Amendment of PCDSB Policy, Designation Number 6Gx54, **8.32 Tobacco Use in District Facilities**

2. Old Business

- a. **Tabled Item:** Discussion, Input and Approval to close William D. Moseley Elementary School for the 2009-2010 School Year and to change the name of River Breeze Elementary to William D. Moseley Elementary for the 2009-2010 School Year.

G. REPORTS

- 1. School Board Members
- 2. Board Attorney
- 3. Superintendent

H. ADJOURNMENT

(NOTICE: BOARD PACKET DOCUMENTS MAY BE REVIEWED IN THE SUPERINTENDENT'S OFFICE AT THE DISTRICT SCHOOL BOARD AT 200 SOUTH SEVENTH STREET, PALATKA, FLORIDA, MONDAY THROUGH FRIDAY, BETWEEN THE HOURS OF 7:45 A.M. AND 4:30 P.M., AND/OR COPIES OF ANY DOCUMENTS CONTAINED IN THE PACKET CAN BE OBTAINED BY CALLING THE SUPERINTENDENT'S OFFICE AT [386]329-0602)

(NOTICE: THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY WILL PROVIDE, UPON REQUEST, AUXILIARY AIDS AND SERVICES TO THOSE DISABLED PERSONS DESIRING TO ATTEND ITS SCHEDULED MEETINGS. PERSONS NEEDING ASSISTANCE ARE REQUESTED TO NOTIFY THE SUPERINTENDENT'S OFFICE OF THEIR NEED AT LEAST TWO WORKING DAYS PRIOR TO THE DATE OF THE MEETING.)

(NOTICE: ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE SAID PERSON MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FLORIDA STATUTES 286.0105)

(NOTICE: PLEASE BE ADVISED THAT ALL REGULAR, SPECIAL AND WORKSHOP MEETINGS OF THE PUTNAM COUNTY SCHOOL BOARD ARE VIDEOTAPED AND TELEVISED BY THE PUTNAM COUNTY SCHOOL BOARD AND MAY BE VIDEOTAPED AND TELEVISED BY OTHERS. PRESENCE AND/OR PARTICIPATION AT ANY SCHOOL BOARD MEETING CONSTITUTES ACKNOWLEDGEMENT OF SAID VIDEOTAPING AND TELEVISING AND FURTHER CONSTITUTES CONSENT TO BEING VIDEOTAPED AND TELEVISED IN CONJUNCTION THEREWITH.)