

DISTRICT SCHOOL BOARD OF PUTNAM COUNTY, FLORIDA

TUESDAY, JANUARY 6, 2009

LOCATION OF MEETING: SCHOOL BOARD MEETING ROOM, CAMPBELL SCHOOL ADMINISTRATION BUILDING
ADDRESS: 200 SOUTH SEVENTH STREET, PALATKA, FLORIDA 32177

REGULAR MEETING AGENDA 3:30 P.M.

- A. OPENING
1. Pledge of Allegiance to the Flag.
- B. PUBLIC HEARING ON THE FOLLOWING SCHOOL BOARD FORM CHANGES:
1. Adoption of PCDSB Form, Designation Number 6Gx54, **D-234 Translation Request Form**
 2. Amendment of PCDSB Form, Designation Number 6Gx54, **ESE - #13n Parent Notification Diploma Options**
- C. PRESENTATIONS/DELEGATIONS
1. Presentation by Curriculum and Instructional Division Members on Rigor, Active Student Engagement and Power Standards-District Wide Initiative for Higher Student Achievement. (Dr. Grace Thomas)
- D. PUBLIC COMMENTS
- E. CONSENT AGENDA
1. School Board - Superintendent Thomas D. Townsend
 - a. Approval of Listing of School Volunteers (as submitted by Communities in Schools).
 - b. Approval of School Trip for C.H. Price Middle School.
 - c. Approval of 2008-2009 Organizational Chart.
 - d. Approval of School Board Meeting Minutes.
 2. Support Services - Mr. John Theobold
 - a. Approval of the following for the Purchasing Department - (Mrs. Sandy Scranton)
 - (1) Contract award to McAlister Carpet and Teal Tile to provide floor covering services and Carpet based on Evaluation Committees recommendation. RFBP 54041930
 - (2) One year contract extension with Walters Landscaping and Sprinkler System. RFBP 54031712
 - (3) Contract award to Palatka Ford Lincoln Mercury for purchase of two (2) ¾ ton pickup trucks for Maintenance Services. RFP54031927
 - (4) One year contract extension with Allnu Painting, LLC for the contracted painting services. RFP 54031715
 3. Human Resources - Mr. Werner Holloway
 - a. Approval of Personnel Matters.
 - b. Approval of two job descriptions:
 - (1) Associate Superintendent for Operations/District Support Services;
 - (2) Executive Director of Information Services.
 4. Finance - Mrs. Rhonda Odom
 - a. Approval of Consultant for Finance due to personnel shortage.
 - b. Approval of Personnel Allocation Change 11.

5. Instructional/Curriculum Services - Dr. Grace Thomas

- a. After-the-fact approval of stipends to teachers, instructional and non-instructional personnel to provide after-school tutorial services for eligible migrant and Title III students on an "as-needed" basis, beginning December 1, 2008, and ending June 30, 2009 {Ms. Mary Beth Hedstrom}.
- b. Approve of Letter of Agreement with North Central Florida Hospice, Inc. d/b/a/ Haven Hospice {Ms. Renee Hough}.

6. Student Services - Mr. Joe Warren

- a. Approval of Recommendations concerning School Transfer Requests including transfers to or from the alternative classes housed at home schools.
- b. Approval for Students to Attend School in Another County for the 2008-2009 School Year.

7. North East Florida Educational Consortium - Mr. Robert Smith

[Items Affecting Putnam County are identified with (P)]

- a. Approval of consultants as listed.
- b. Approval of out-of-state travel February 19-23, 2009 and reimbursement of all travel expenses for Ulysees Gilbert to chaperone students visiting Berea College in Berea, Kentucky in order to attend the Carter G. Woodson Open House and meet with the Admissions department to finalize a future scholarship program through the consortium.
- c. Approval of out-of-state travel and reimbursement of all travel expenses for Candido Garcia, Daniel Hornsby, Linda Niles, and Philip Heilman to meet with Skyward, Inc. at their headquarters in Steven's Point, Wisconsin for five (5) days in January or February 2009.
- d. Approval of out-of-state travel February 4-7, 2009 and reimbursement of all travel expenses for Vicki Crisp to attend the Project Director's meeting for the Alcohol Reduction grant, in Washington, D.C.
- e. Approval of out-of-state travel February 18 and 21, 2009 and reimbursement of all travel expenses for Anna Meetze, Marsha Hill, and Paula Hollingsworth to review the Lake Travis High School Career Academy Program in Austin, Texas.
- f. Approval of Letter of Agreement #768-09-001 with Blackboard, Inc., an independent contractor who will provide services for the NEFEC Distance Learning Program.
- g. Approval of Letter of Agreement #741-09-001 with the University of South Florida, an independent contractor who will provide services for the Florida SUMS grant.
- h. Approval of a Lease Agreement with State Representative Charles Van Zant, retroactive to December 1, 2008, to provide office space.
- i. Approval of Letters of Agreement with the following independent contractors to provide services for the Guiding Good Choices Program: #758-009-GGC001-Eugenia Whitehead, #758-009-GGC002-Pam Lake, #758-009-GGC003-Waletha Garrett, #758-009-GGC004-Margie Coburn, #758-009-GGC005-Patsy Fortner, and #758-009-GGC006-Anne Lewis.

F. WHEN NECESSARY, THE BOARD WILL GO INTO EMERGENCY SESSION TO TAKE ACTION ON ANY ITEMS WHICH REQUIRE IMMEDIATE ATTENTION AND HAVE NOT BEEN LISTED ON THE AGENDA.

G. DISCUSSION AGENDA

1. Discussion, Input and Approval of Budget Amendments through November 30, 2008 (available prior to board meeting).
2. Discussion, Input and Approval of Budget Amendments closing Fiscal Year ending June 30, 2008.
3. Discussion, Input and After-the-Fact approval of grant application for Historic Central Academy Preservation and Community Development Corporation, Inc.

4. Discussion, Input and Approval of School Resource Officer Agreement with the Putnam County Sheriff's Office.

H. REPORTS

1. School Board Members
2. Superintendent
3. Board Attorney

I. ADJOURNMENT

(NOTICE: BOARD PACKET DOCUMENTS MAY BE REVIEWED IN THE SUPERINTENDENT'S OFFICE AT THE DISTRICT SCHOOL BOARD AT 200 SOUTH SEVENTH STREET, PALATKA, FLORIDA, MONDAY THROUGH FRIDAY, BETWEEN THE HOURS OF 7:45 A.M. AND 4:30 P.M., AND/OR COPIES OF ANY DOCUMENTS CONTAINED IN THE PACKET CAN BE OBTAINED BY CALLING THE SUPERINTENDENT'S OFFICE AT [386]329-0602)

(NOTICE: THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY WILL PROVIDE, UPON REQUEST, AUXILIARY AIDS AND SERVICES TO THOSE DISABLED PERSONS DESIRING TO ATTEND ITS SCHEDULED MEETINGS. PERSONS NEEDING ASSISTANCE ARE REQUESTED TO NOTIFY THE SUPERINTENDENT'S OFFICE OF THEIR NEED AT LEAST TWO WORKING DAYS PRIOR TO THE DATE OF THE MEETING.)

(NOTICE: ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE SAID PERSON MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FLORIDA STATUTES 286.0105)

(NOTICE: PLEASE BE ADVISED THAT ALL REGULAR, SPECIAL AND WORKSHOP MEETINGS OF THE PUTNAM COUNTY SCHOOL BOARD ARE VIDEOTAPED AND TELEVISED BY THE PUTNAM COUNTY SCHOOL BOARD AND MAY BE VIDEOTAPED AND TELEVISED BY OTHERS. YOUR PRESENCE AND/OR PARTICIPATION AT ANY SCHOOL BOARD MEETING CONSTITUTES YOUR ACKNOWLEDGEMENT OF SAID VIDEOTAPING AND TELEVISING AND FURTHER CONSTITUTES YOUR CONSENT TO BEING VIDEOTAPED AND TELEVISED IN CONJUNCTION THEREWITH.)