

DISTRICT SCHOOL BOARD OF PUTNAM COUNTY, FLORIDA

TUESDAY, APRIL 17, 2007

LOCATION OF MEETING: SCHOOL BOARD MEETING ROOM, CAMPBELL SCHOOL ADMINISTRATION BUILDING  
ADDRESS: 200 SOUTH SEVENTH STREET, PALATKA, FLORIDA 32177

REGULAR MEETING AGENDA 3:30 P.M.

- A. OPENING
1. Pledge of Allegiance to the Flag
- B. PUBLIC COMMENTS
- C. CONSENT AGENDA
1. School Board - Superintendent Buckles
- a. Approval of Listing of School Volunteers (as submitted by Communities in Schools).
- b. Approval of Three School Trips (1 - Crescent City Jr./Sr. High School; 1 - W.H. Beasley Middle School; 1 - Jenkins Middle School)
- c. After-the-Fact Approval of Palatka High School trip.
- d. Approval of Early Release of Crescent City Jr./Sr. High School Seniors on May 29, 30, and 31, 2007.
- e. Approval to Substitute a Staff Member on the previously approved (March 20, 2007) Interlachen High School trip to attend the 15<sup>th</sup> Annual Model Schools Conference in Washington, D.C., June 30 - July 4, 2007.
- f. Approval to Pay Invoice from Irwin J. Weiner, Attorney at Law
- g. Approval for interested Board Members to attend 27<sup>th</sup> Florida Educational Negotiators 27<sup>th</sup> Annual Training Program.
- h. Approval to Pay Florida School Board Attorneys Association Annual Dues for District School Board Attorney, James L. Padgett.
2. Support Services - Mr. Mike Pegg/Mr. John R. Theobald
- a. Approval of the following for the Maintenance and Facilities Department: (Mr. Mike Preston)
- (1) Pre-qualified General and Roofing Contractors;
- (2) Contract for Classroom Renovations at Beasley Middle School;
- (3) Contract for Classroom Renovations at Palatka High School
3. Human Resources - Mr. Werner Holloway
- a. Approval of Personnel Matters.
- b. Approval of Resolutions for Retiring Personnel:  
Deborah J. Reynolds - Melrose Elementary School  
Joycelyn Smarsh - Melrose Elementary School  
Henrietta L. Tanner - Melrose Elementary School
4. Chief Financial Officer - Mr. Tony Thompson
- a. Approval of financial reports through March 31, 2007 (will be available prior to board meeting).
- b. Approval of authorization to pay vouchers for May 2007.
- c. Approval of 2006-2007 Personnel Allocations - Change Number 17.
- d. Approval of Board Resolution to Amend Section 457 Deferred Compensation Plan for Ohio State Life Insurance Company.
- e. Approval of Indemnification Agreement for Ohio State Life Insurance Company.
- f. Approval of Indirect Cost Rate for 2007 - 2008 (will be available prior to board meeting).
- g. Approval of 457 Deferred Compensation Adoption Agreement.
- h. Approval of 457 Deferred Compensation Master Plan Document.
5. Instructional/Curriculum Services - Ms. Phyllis Criswell
- a. Approval of stipends for teachers attending Curriculum Mapping at Mellon Elementary School for five (5) days in June 2007 {for Ms. Helen Muir}.

- b. Approval of stipends for teachers who completed the Reading Endorsement during the 2006-2007 school year and will be employed with the Putnam County School Board during the 2007-2008 school year {for Ms. Helen Muir}.
- c. Approval of stipends for teachers attending Career Academy Training & Planning at Interlachen High School on June 11-13 & June 18-20, 2007 {for Ms. Helen Muir}.
- d. Approval of stipends for teachers attending the National Board Workshop at the Campbell Building on April 28 & May 5, 2007 {for Ms. Helen Muir}.
- e. Approval for Reading Coach, as listed, to work ten (10) additional days in June 2007 at James A. Long Elementary School {for Ms. Phyllis Criswell}.
- f. Approval of consultant, as listed, for Writing Workshop for Kindergarten - Fourth Grade Teachers at Melrose Elementary School on June 6, 2007 {for Mr. Bob Pugh}.
- g. After-the-fact approval of stipend to employees, as listed, for child care services to enable parents to attend SRA Parent Literacy trainings at Miller Intermediate School on March 28, 2007 {for Mr. Bob Pugh}.
- h. Approval of request for Project PRAISE Summer Program for June 2007 {for Mr. Bob Pugh}.
- i. Approval to pay two (2) employees for work done in addition to the regular day for United Youth Services Project entering follow-up data on students {for Ms. Grace Smith}.

6. Student Services - Mr. Joe Warren

- a. Approval of Recommendations Concerning School Transfer Requests, Including Transfers to and from the Alternative Classes Housed at Home Schools.
- b. Approval of Students Attending School in Other Counties for 2007-2008 School Year.
- c. Approval of School Expulsion Recommendations.

7. North East Florida Educational Consortium - Mr. Robert Smith  
[Items Affecting Putnam County are identified with (P)]

- a. Approval of consultants as listed.
- b. Approval of a Concept Paper for the Transition to Teaching grant in the amount of \$2,162,377.00 over a five-year period.
- c. Approval of a Concept Paper for the Improving Literacy Through School Libraries grant in the amount of \$292,645.00.
- d. Approval of Letter of Agreement #731-08-001 with Dave Whittemore, an independent contractor, who will provide lawn maintenance services during the 2007-2008 school year.
- e. Approval of Letter of Agreement #720-07-113 with Marisa Ramirez, an independent contractor, who will provide services for the Florida Reading Initiative.
- f. Retroactive approval to increase travel expenses for consultant Dr. Judy Montgomery for February 23-25 and March travel.

D. WHEN NECESSARY, THE BOARD WILL GO INTO EMERGENCY SESSION TO TAKE ACTION ON ANY ITEMS WHICH REQUIRE IMMEDIATE ATTENTION AND HAVE NOT BEEN LISTED ON THE AGENDA.

E. DISCUSSION AGENDA

1. Unfinished Business
2. New Business
  - a. Approval of Budget Amendments through March 31, 2007 (will be available prior to board meeting).
  - b. Discussion and Input on Knotts Property adjacent to Miller Intermediate School in Crescent City, Florida.

F. REPORTS

1. School Board Members
2. Superintendent
3. Board Attorney

G. ADJOURNMENT

(NOTICE: THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY WILL PROVIDE, UPON REQUEST, AUXILIARY AIDS AND SERVICES TO THOSE DISABLED PERSONS DESIRING TO ATTEND ITS SCHEDULED MEETINGS. PERSONS NEEDING ASSISTANCE ARE REQUESTED TO NOTIFY THE SUPERINTENDENT'S OFFICE OF THEIR NEED AT LEAST TWO WORKING DAYS PRIOR TO THE DATE OF THE MEETING.)

(NOTICE: ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE SAID PERSON MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FLORIDA STATUTES 286.0105)

(NOTICE: PLEASE BE ADVISED THAT ALL REGULAR, SPECIAL AND WORKSHOP MEETINGS OF THE PUTNAM COUNTY SCHOOL BOARD ARE VIDEOTAPED AND TELEVISED BY THE PUTNAM COUNTY SCHOOL BOARD AND MAY BE VIDEOTAPED AND TELEVISED BY OTHERS. YOUR PRESENCE AND/OR PARTICIPATION AT ANY SCHOOL BOARD MEETING CONSTITUTES YOUR ACKNOWLEDGEMENT OF SAID VIDEOTAPING AND TELEVISING AND FURTHER CONSTITUTES YOUR CONSENT TO BEING VIDEOTAPED AND TELEVISED IN CONJUNCTION THEREWITH.)