

Using FLVS Classes in your Home Education Program

- Register at www.flvs.net. You may research classes before signing up.
- Register as a **home school student in the county of residence**. Residency proof is required. **If your student has previously used FLVS at the school, you will need to change their school to Home school.**
- Create a student account and choose classes.
- **Email me at sdeel@my.putnamschools.org for FLVS verification**. This is completed by me online and is a 5 minute procedure.
- Create a guardian account. Using those log in credentials, approve your student's classes.
- Continue checking your messages and be sure to stay in contact with teacher.
- The above activity along with purchasing supplies and setting up your classroom may be documented as your first day of school.
- Remember that FLVS is a resource. Be sure **to place classes on your resource list**. FLVS only gives a transcript upon completion of the classes but does not keep records. **It is your responsibility as a parent to keep records**. Your responsibility with FLVS is to monitor your child's progress so they stay on pace. The teacher in each subject will do a monthly call with parent. Be sure that student stays on pace as failure to do so may result in being withdrawn with a failing grade.
- **You are still required to report annually and to maintain a portfolio**. See the Home Education packet for your annual reporting options. These options include FLVS completed credits if all requirements are met. If the credits are being used for the annual reporting, they must be finished within a year of the original registration. **Your student will not receive a diploma from FLVS while enrolled in home school.**
- How to compile a Portfolio: (Suggested method: otherwise save to computer or thumb drive)
Be prepared to print out the portfolio if requested.
 - 2" Binder for each subject
 - Binder should include the pace chart, teacher's contact information, a minimum of three dated assessments for each week, and other pertinent information needed for studying or per teacher instructions. Upon completion of each class, the grade book should be printed and placed in the binder.
 - 2" Binder for parent documentation
 - Completed Logs for all educational activities
 - Resource list which should include the FLVS classes and any other tools used in your student's education.
 - Documentation of other activities used for your student's education. This would include documenting on a log and including samples of creative writings, book reports, and pictures.
 - Field trips are great for hands on learning and may be documented by using the Field Trip Resource list along with flyers, pictures, and/or student reports.

Important Facts to Remember - FLVS only issues credits by segment (semester) & student must complete the segment to get a grade. Credits can be transferred to a public school when student enrolls back into school. Failure to complete the segment may result in being withdrawn from FLVS with a failing grade.