

HOME EDUCATION LETTER OF TERMINATION NOTICE

Per Florida Statutes, a final evaluation must be submitted with the termination from Home School and must be filed within 30 days of the termination of program.

Dear Superintendent or Superintendent's Designee:

It is my intention to terminate the home education program(s) of the following child (ren):

| NAME | (DOB) | RETURNING TO (SCHOOL NAME) |
|-------|-------|----------------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

(Back of sheet may be used for additional students)

Please check the reason of termination:

_____ The child(ren) has/have been or will be enrolled in a public, parochial, or private school. **Please attach verification on official letterhead. This also provides consent for release of information to any other educational facility.**

_____ The child has reached age sixteen, is no longer of compulsory school age, & is not attending school. **Intent to withdraw must be signed. Student will be withdrawn as a dropout.**

_____ The child will no longer reside in Putnam County, Florida. New contact information:

_____ (Address) (City) (State) (Zip) (Phone #)

_____ Parent granted Home School Diploma: Date of graduation _____

_____ Student will be enrolled in the Adult Education Program at _____

I understand that I, as parent and/or guardian am responsible for my child/ren's education and that according to Florida Attendance Law students between the ages of 6 and 16 are required to attend school. I am terminating this Home Education Program and providing verification of the school they will be attending.

Terminated by: _____
Home Education Parent's Signature

_____ Date Termination signed

PLEASE RETURN TO: (mail)
Putnam County School District
Attn: Shirley D. Deel
200 Reid Street
Palatka, FL 32177

PLEASE RETURN TO: (in person)
Shirley D. Deel
113 Putnam County Boulevard
East Palatka, FL 32131
Form may be faxed to (386) 329-0681

FOR OFFICE USE ONLY:

Home School Program is ____ compliant ____ non-compliant with ____ annual reporting ____ mandated portfolio reviews ____ 15 day evaluations.

For Adult Education Enrollment:

____ Student has been withdrawn from the N998 (Putnam County School District Home Education Program student to attend an adult education program (W26).

Shirley Darlene Deel
Home School Coordinator

Date of W/D

Putnam County School District
Home Education Program
113 Putnam County Boulevard
East Palatka, FL 32131

Memo

Our records indicate that you had previously signed your student/s up for the Putnam County School District Home Education Program. In order to terminate your Home Education Program and withdraw your student from this program, please sign and return this termination notice either to our office or to the educational facility from whom you received this form.

^{1002.41} **Home education programs.**—

(1) A “home education program” is defined in s. [1002.01](#). The parent is not required to hold a valid regular Florida teaching certificate.

(a) The parent shall notify the district school superintendent of the county in which the parent resides of her or his intent to establish and maintain a home education program. The notice shall be in writing, signed by the parent, and shall include the names, addresses, and birthdates of all children who shall be enrolled as students in the home education program. The notice shall be filed in the district school superintendent’s office within 30 days of the establishment of the home education program. A written notice of termination of the home education program shall be filed in the district school superintendent’s office within 30 days after said termination.

Parents who have granted their student a Home School Diploma and whose program is in compliancy with Florida Statutes may request a letter stating that the parent has awarded the student a parent granted diploma. This is provided as a service to the Home Schooling Community.

Until this termination form is filed, your student is still enrolled as a Putnam County School District Home Education Student and must meet all requirements as mandated by Florida Statutes. Please provide documentation of the educational facility your student is using along with this signed termination form so that proper withdrawal codes may be used.

If you have any questions, you may call me at (386) 329-0683, email me at sdeel@my.putnamschools.org, or schedule an appointment to meet in person at the above address.

It is our desire for your child to excel in his/her education. If we can assist, please do not hesitate to call.

Thank you for your cooperation.

Shirley Darlene Deel
Home School Coordinator